



**Annual General Meeting
of Polski Koncern Naftowy ORLEN S.A.**

Dear Shareholders,

This is to inform you that the agenda of the upcoming Annual General Meeting of Polski Koncern Naftowy ORLEN S.A. includes consideration of and voting on a resolution to receive the Report of the Supervisory Board of PKN ORLEN S.A. for the financial year 2022 (the "Report"). The Report presents information required under the Commercial Companies Code and the Best Practice for GPW Listed Companies 2021.

Pursuant to amended Art. 382.3 and Art. 382.3.1 of the Commercial Companies Code, the Supervisory Board assessed the financial statements and reports referred to in Art. 395.2.1 of the Commercial Companies Code in terms of their completeness, accuracy, and consistency with relevant accounting records and documents as well as the Management Board's proposal for the distribution of the Company's net profit. In addition, the Supervisory Board has included in the Report an evaluation of the Company's situation, taking into account the performance of its internal control and risk management systems, and an evaluation of the Company's compliance with corporate governance principles. The Report further discloses the composition of the Supervisory Board and its committees, summarises their activities in 2022, and provides information on the independent members of the Supervisory Board.

In compliance with Principle 2.11 of the Best Practice for GPW Listed Companies 2021, apart from fulfilling its legal and regulatory obligations, once a year the Supervisory Board prepares and presents to the Annual General Meeting for receipt an annual report including information required under the Best Practice. To ensure satisfaction of this requirement, the Report of the Supervisory Board of PKN ORLEN S.A. for the financial year 2022 is hereby submitted to the Annual General Meeting, accompanied by a draft General Meeting resolution to receive it.