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Minister of The State Assets

Borys Budka

DPE.I.5011.10.2023

IK: 908065

Warsaw, 9 January 2024

**Mr.
Daniel Obajtek
President
of the Management Board
ORLEN S.A.**

Acting as the Minister responsible for state assets, appointed to this position based on the Decision of the President of the Republic of Poland dated December 13, 2023, No. 1131.45.2023, on the appointment to the Council of Ministers (M.P. of 2023, Item 1383), functioning as the entity exercising rights from shares belonging to the State Treasury, pursuant to Article 7.2.1 of the Act on the principles of state property managing of December 16, 2016, (consolidated text, Journal of Laws of 2023, Item 973), in accordance with the provisions of Article 401§ 1 of the Commercial Companies Code (consolidated text, Journal of Laws of 2022, Item 1467) and § 7.4.3. of the Articles of Association of ORLEN S.A., I hereby request to place on the agenda of the Extraordinary General Meeting of ORLEN S.A., convened for February 6, 2024, the following item:

Consideration of and voting on the resolutions regarding changes in the composition of the Company's Supervisory Board.

As a justification for submitting this motion, I refer to the shareholder's right to shape the composition of the supervisory body of ORLEN S.A.

Draft resolutions are attached to this letter.

RESOLUTION NO. ...
OF THE EXTRAORDINARY GENERAL MEETING OF ORLENS.A.
(“THE COMPANY”)
dated2024

to dismiss Member of the Supervisory Board

Acting pursuant to Article 385.1 of the Commercial Companies Code and Article 8.2.2 of the Company’s Articles of Association, the Extraordinary General Meeting hereby resolves:

Section 1

to dismiss Mr/Ms..... (PESEL:.....) from the Supervisory Board of the Company.

Section 2

This resolution shall come into force upon its adoption.

RESOLUTION NO. ...

OF THE EXTRAORDINARY GENERAL MEETING OF ORLEN S.A.

(“THE COMPANY”)

dated..... 2024

to appoint the Member of the Supervisory Board

Acting pursuant to Article 385.1 of the Commercial Companies Code and Article 8.2.2 of the Company's Articles of Association, the Extraordinary General Meeting hereby resolves:

Section 1

to appoint Mr/Ms..... (PESEL:.....) as Member of the Supervisory Board of the Company.

Section 2

This resolution shall come into force upon its adoption.

RESOLUTION NO. ...

OF THE EXTRAORDINARY GENERAL MEETING OF ORLEN S.A.

(“THE COMPANY”)

dated.....2024

to appoint the Chair of the Supervisory Board

Acting pursuant to Article 8.4. of the Company’s Articles of Association, the Extraordinary General Meeting hereby resolves:

Section 1

to appoint Mr/Ms..... as Chair of the Supervisory Board of the Company.

Section 2

This resolution shall come into force upon its adoption.